

**Village of Tupper Lake**  
**Board of Trustees**  
**Minutes**

Date:	Monday, August 26, 2013
Location:	Board Room
Meeting:	Regular
	5:00-6:55 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Richard Donah, David Maroun and Village Clerk/Treasurer Mary A. Casagrain.

Trustee Thomas Snyder was absent from the Regular Meeting.

Also present were resident Ronald LaScala, Electric Department Superintendent John Bouck, Department of Public Works Superintendent Michael Sparks, Water/Wastewater Superintendent Mark Robillard, Police Chief Eric Proulx, Code Enforcement Officer Peter Edwards, Fire Chief Carl Steffen and News Reporters Shaun Kittle and Mary Peryea.

Call Regular Meeting  
To Order  
Mayor Maroun called the Regular Meeting to order and established the agenda at 5:00 pm.

Pledge  
Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Open Public  
Period:  
There were no public comments.

Mayor's Announcements:  
ESB Bid Results  
Mayor Maroun announced that on Thursday, August 22, 2013 the bids for the Tupper Lake Emergency Services Building were opened and are being verified by our Village Attorney.

Review Local Law  
#2-2005 Dogs  
Mayor Maroun advised that we have received many complaints of dog droppings on village sidewalks and he pleaded with dog owners to please abide by our local ordinance requiring pet owners to carry suitable bags to pick the droppings up. In recent weeks many seniors and parents of small children have complained that it has gotten out of hand and hazardous.

Mayor Maroun advised that in the next two weeks police will be observing if pet owners walking their animals have suitable bags available and after two weeks they have been directed to start issuing tickets to violators. Simultaneously the Village will install a dispensing unit outside the Village Offices to help alleviate the problem.

NC Chamber of  
Commerce Grant  
Mayor Maroun announced the NC Chamber of Commerce of Plattsburgh received another NYS Hazard Abatement grant and will be offering over 20 safety programs during the next year that are open to all of our department employees for a very minimal fee.

22<sup>nd</sup> Annual Local  
Gov't Conference  
Mayor Maroun announced that on Tuesday, October 15, 2013 SUNY Potsdam will be hosting the 22<sup>nd</sup> Annual Local Government Conference; if anyone is interested in attending to please let the Village Clerk know in order to register you.

Conservative Party  
Caucus  
Mayor Maroun announced that the Conservative Party will hold their caucus this evening at 7:00 pm here at the Village Offices.

Musical Performance August 30, 2013	Motion by Trustee LeBlanc, seconded by Trustee Maroun to authorize the Tupper lake Baptist Chapel to host a musical performance of Les & Linda Greene in the Municipal Pavilion August 30, 2013 from 4:00 to 9:00 pm. (Carried 4-0)
US Representative Owens to Visit	Mayor Maroun announced that US Representative Bill Owens will be here on Thursday, August 29, 2013 at 4:15 pm at the Adirondack Public Observatory and that the full board is welcome to attend.
Revitalization Update	A brief Revitalization Update from Melissa McManus was read.
Approve Minutes	Motion by Trustee Maroun, seconded by Trustee Donah to approve the Board Minutes from July 15, 22, 23 and August 8, 2013. (Carried 4-0)
Code Enforcement: TL ESB Variance Approved	Code Enforcement Officer Peter Edwards advised that the Tupper Lake Emergency Services Building project variance was approved by the Village of Tupper Lake's Zoning Board of Appeals Board.  He also advised that on Wednesday, August 28, 2013 the Joint Village/Town Planning Board will complete a preliminary review of our TL Emergency Services Building project and two public hearings will be set for September 25, 2013 for the two (2) lot minor subdivision and a special use permit for the proposed building.
Public Hearing Request Variance for Care & Keeping of a Horse	Code Enforcement Officer Peter Edwards advised that the Village of Tupper Lake Zoning Board of Appeals Board will hear a request for a variance to care and keep a horse in the village corporation on Thursday, September 5, 2013 at 4:00 pm.
TLCSD Inspections Completed	Code Enforcement Officer Peter Edwards advised that the Tupper Lake Central School Districts inspections were completed.
Accept July Report	Motion by Trustee Donah, seconded by Trustee Maroun to approve the July 2013 Monthly Code Report. (Carried 4-0)
Fire: Accept July's Report	Code Enforcement Officer explained that he currently has several small projects before the Joint Planning Board this month, a court case that was pending has been resolved and farm animal violation pending with the court.
Vehicles Update	Motion by Trustee Donah, seconded by Trustee LeBlanc to approve the July 2013 Monthly Report. (Carried 4-0)
Appoint Membership Applications Clement & Mandigo	#164 Ladder Truck & #169 Pierce Pumper are back in service.
Dispose of Outdated Safety Equipment	Motion by Trustee Donah, seconded by Trustee Maroun to authorize applications for membership to the Volunteer Fire Department for Mr. Terry Clement and Ms. Breanna Strack-Mandigo. (Carried 4-0)
	Motion by Trustee Donah, seconded by Trustee Maroun to give authorization to dispose of outdated safety equipment since it no longer has any usefulness to the Fire Department. (Carried 4-0)

Vehicle Replacement Plan	Trustee Donah asked the Fire Chief to create a Vehicle Replacement Plan for the department so we can start creating a reserve fund. It would also be helpful to have when we discuss our next fire protection agreement with the Town of Tupper Lake officials.
Police: Accept July Report	Motion by Trustee LeBlanc, seconded by Trustee Donah to approve the July 2013 Monthly Police Report. (Carried 4-0)
Law Enforcement Interdiction Training	Motion by Trustee LeBlanc, seconded by Trustee Maroun to send Officer Dana to Law Enforcement Interdiction Training Seminar September 17-19, 2013 in Newburgh, NY. (Carried 4-0)
DPW: Smoking Ban on Playgrounds	It was noted that Governor Cuomo signed into law a bill that prohibits smoking on or near playgrounds and this law takes effect in October 2013.
TL Multi-Use Trail Letter Sent	Mayor Maroun advised that he has sent a letter to NYS DOT representative Mr. Donald Matimore requesting that our Tupper Lake Multi-use Trail be considered for approval and negate their request to relocate the 1500' of trail and to stay with the planned alignment on the rail bed.
Beth Joseph Synagogue Easement Approved	It was noted that an easement has been approved for a temporary access agreement with the Beth Joseph Synagogue for the playground construction project in the event it may be needed.
Creation of a Park Commission	Trustee Donah asked that we consider creating a Park Commission to oversee activities in the Municipal Park. He proposed we create a 7 member committee. It was recommended that he talk with our Village Attorney Mr. Nathan Race to verify the process for creating the committee.
Water/Wastewater: Cat Generator Installed	Water/Wastewater Superintendent Mark Robillard advised the Village Board that the new Cat Generator has been wired and driveway has been paved thanks to the help of the DPW and Electric Departments.
50kW Diesel Generator Bid	Superintendent Robillard advised that he will be enclosing the structure and applying for the necessary permits in the coming month.
Penn Power Systems 1-Year Maintenance Agreement	Motion by Trustee LeBlanc, seconded by Trustee Maroun to advertise for bid the sale of the Spectrum, 50kW Diesel Generator Set that has a burnt up generator end since it served no municipal purpose. Set minimum bid at \$500.00. (Carried 4-0)
Ground Water Supply Project Update	Motion by Trustee Maroun, seconded by Trustee Donah to authorize Mayor Maroun to execute a one-year maintenance agreement with Penn Power Systems as proposed. (Carried 4-0)
	Water/Wastewater Superintendent Mark Robillard advised that letters have been sent requested to meet with property owners to gain access to their properties for test wells and an update will follow at next months meeting.

	Trustee Donah asked if there was a fence around the entire Wastewater Treatment Facility?
	Superintendent Robillard advised that the fence is only around the road access point and it is locked after hours.
Electric:	
Electric Curtailment	There will be no reduction in firm hydro energy sales for the month of September 1-30, 2013.
Ball Park Lighting Project Update	Electric Superintendent John Bouck advised that the lights will be delivered tomorrow and the work to remove the old and install the new lights will be scheduled for the second week of September to avoid any interruptions in the softball schedule.
Bankruptcy Discharge	Motion by Trustee Donah, seconded by Trustee Maroun to authorize the discharge of an account balance in the amount of \$328.08 due to bankruptcy. (Carried 4-0)
Power Outages Explained	Electric Superintendent John Bouck advised that the recent power outages were due to a main breaker failure in the Electric Substation. He expects HMT to be here on August 29, 2013 to troubleshoot the problem. In the meantime the loads have been moved to another circuit.
Treasurer: Approve Warrant	Motion by Trustee Maroun, seconded by Trustee Donah to approve the August 26, 2013 in the amount of \$339,074.38 for payment of the bills and abstracts for the month July 2013. (Carried 4-0)
Review Cash Position	Review the monthly cash position for July 31, 2013.
Kyle Fuller Civil Service Training	Motion by Trustee LeBlanc, seconded by Trustee Donah to send Deputy Village Clerk Mr. Kyle Fuller to Civil Service training in Plattsburgh tomorrow August 27, 2013. (Carried 4-0)
2014 Self Insurance Rate Projections	It was noted that the Village is in receipt of the 2014 Self Insurance rates for our Worker's Compensation from Franklin County.
Bollam, Sheedy & Torani Visit 9/3	It was noted that our internal auditors Bollam, Sheedy & Torani will be here Tuesday, September 3-4, 2013 to complete our fiscal year end May 31, 2013 AUD and the NYPA reports.
Call In:	There were no calls received.
Peace & Good Order Discussed	Resident Mr. Ronald LaScala asked the village board to consider changing the Peace & Good Order Ordinance to allow the 10:00 pm to be changed.
	Mayor Maroun stated he and his board would review the ordinance and discuss it at our next months meeting.
Enter Executive Session	Motion by Trustee LeBlanc, seconded by Trustee Donah to enter Executive Session at 6:13 pm to discuss personnel for the police, fire and electric departments. (Carried 4-0)
Employee Training Scheduled	Mandatory training for all department supervisors and elected officials has been scheduled for Tuesday, September 17, 2013 at 4:00 pm concerning municipal ethics.

Pole Top Training	It was noted that an Electric Department Employee is still in need of his pole top training requirement and expects clearance from his doctor after his doctor's appointment early next month.
NYS Retirement	
Disability Application	It was noted that an application for NYS Retirement Disability was submitted for a member of the police department.
Fire Department Applications for Membership	Several applications for membership to the Tupper Lake Volunteer Fire Department were reviewed and it was suggested that a preliminary physical be completed before membership is brought to the Village Board for approval in the future.
Exit Executive Session	Motion by Trustee LeBlanc, seconded by Trustee Maroun to Exit Executive Session at 6:50 pm. (Carried 4-0)
Adjournment	Motion by Trustee LeBlanc, seconded by Trustee Maroun to adjourn at 6:55 PM. (Carried 4-0)

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Mary A. Casagrain, Village Clerk/Treasurer